

CS-22-324

Agreement/Contract CM 2123-AR9

Renewal of TriTech Software Systems-Software Support & Updates

This letter confirms the renewal of the Agreement/Contract on the terms set out below.

General information

No.	Topic	Details
1	Department	Name: Office of Management & Budget (Billing)
2	Vendor	Name: TriTech Software Systems
3	Agreement/Contract	Agreement/Contract title: Contract for Rescue Billing Software Agreement/Contract tracking number: CM2123 Funding Account(s): 01262526-546020 Amount: \$8134.38

Agreement/Contract Renewal

On behalf of the Nassau County Board of County Commissioners, the Department gives notice that it wishes to exercise the option to automatically renew the term of the Agreement/Contract for one (1) year, beginning 7/22/23 and ending 7/21/24, in accordance with the clause in Term and Termination; Suspension of Services sub-section B of the Contract CM2123.

Yours sincerely,

Chris Lacambra 8/25/2023
 Department: Office of Management & Budget (Billing) Date

Approved by: Travis Adams 8/25/2023
 Procurement Date

Chris Lacambra 8/25/2023
 Office of Management & Budget Date

Denise C. May 8/25/2023 (RFJ) 8/25/2023
 County Attorney Date

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

Taco E. Pope 8/25/2023
 Taco E. Pope, AICP, County Manager Date



February 23, 2023

Dear Valued Customer,

Thank you for your continued business and the opportunity for CentralSquare Technologies to be your trusted partner. On behalf of everyone on our team, we are honored to play a part in the important work you do to serve your communities every day.

Due to economic and inflationary pressures which have increased our costs, I am writing to inform you of a limited 5% incremental increase that will be applied this year to your annual upcoming renewal, in addition to the current uplift.

This is applicable to renewals with start dates between July 1, 2023, through June 30, 2024, and will be reflected on your next renewal document and invoice.

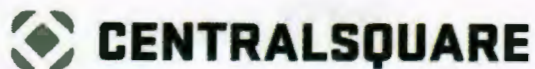
If you have comments or questions, please visit our updated Customer Support Portal at <https://support.centalsquare.com/s/contactsupport?casetype=Renewals> or reach out to your CentralSquare Customer Success Manager for more information.

Regards,

Sara Grilliot



Sara Grilliot
Chief Financial Officer



October 30, 2020

Hello Valued Customer,

Thank you for your continued business and for the opportunity to be your technology partner. We understand the very important ways you serve your community every day, and we are honored to provide software that helps you achieve your mission. We are writing to inform you of a 5% increase in annual recurring fees for your CentralSquare family of solutions under contractual agreements, effective for the 2021 term and reflected on your next renewal invoice.

This letter does not supersede or modify any existing contractual or other agreement between CentralSquare Technologies. In addition, maintenance fees for your third-party products may vary, depending on the third-party provider.

As part of our continued commitment to your success, your annual recurring fees are used to enhance your CentralSquare experience, products, and services. In addition to on-going product enhancements, we have also made the following improvements within Customer Support:

- Customer Support Portal enhancements that position us to deliver innovative capabilities that go well beyond traditional self-serve features of a Support portal, making it easier for our customers to do business with CentralSquare
- Investment in self-service support functionality with additional focus across CentralSquare to deliver on our commitment to be a knowledge-centered organization by ensuring relevant content and solutions are delivered to the point of need for our customers
- Continual learning for Support staff and incremental technology improvements to enhance your overall support experience with CentralSquare

CentralSquare is committed to providing our customers with market-leading solutions and support. We are heavily investing in, and deeply committed to, continual improvements in customer service and support to help ensure your long-term success.

Thank you once again for the opportunity to serve as your technology partner and please do not hesitate to contact your CentralSquare representative with any questions.

A handwritten signature in black ink, appearing to read "David Gai".

David Gai
Chief Customer Officer



Invoice

Invoice No (1 of 1)
387410

Date
7/18/2023

Page
1 of 1

Tritech Software Systems, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
Nassau County Board of County Commissioners, FL
Heather Lunt
96135 Nassau Place, Suite 1
Yulee FL 32097-8635
United States

Ship To
Nassau County Board of County
Commissioners, FL
Heather Lunt
96135 Nassau Place, Suite 1
Yulee FL 32097-8635
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
12836	Nassau County Board of County Commissioners, FL		USD	Net 30	8/26/2023

Description	Units	Rate	Extended
Contract No. Q-130630			
1 TriTech.com Billing Basic Base - Annual Subscription Fee FL010 Nassau County Boards of Commissioners - TriTech.com Billing Maintenance: Start:8/27/2023, End: 8/26/2024	1	\$8,134.38	\$8,134.38

Please include invoice number(s) on your remittance advice,
made payable to Tritech Software Systems

Subtotal \$8,134.38

Tax \$0.00

ACH:

Routing Number 121000358

Account Number 1416612641

E-mail payment details to: Accounts.Receivable@CentralSquare.com

Invoice Total \$8,134.38

Check:

12709 Collection Center Drive

Chicago, IL 60693

Payments Applied \$0.00

Balance Due \$8,134.38

01262526-546020

H. Hunt 8/9/23

DATE
8/23/2023

Requisition Form
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS

96135 Nassau Place Suite I
Yulee, FL 32097

VENDOR NAME/ADDRESS
TriTech Software Systems
1000 Business Center Dr
Lake Mary, FL 32746

DEPARTMENT
OMB - Billing

REQUESTED BY
Heather Lunt

VENDOR NUMBER	PROJECT NAME	FUNDING SOURCE	AMOUNT AVAILABLE			STANDARD PO OR ENCUMBER ONLY	CONTRACT NO.
	TriTech - Central Square	01262526-546020				Encumber Contract	CM2123
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT			
	Annual Subscription Fee for Rescue Billing Software	1.00	\$ 8,134.38	\$ 8,134.38	8/27/23-8/26/24 TriTech/Central Square		
				\$ 0.00			
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ORIGINAL - FINANCE Shipping \$ 0.00
 COPY - DEPARTMENT Total \$ 8,134.38

Department Head
 I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy.
 _____ 8/25/2023

chris lacambra

Office of Management and Budget (signature required if over Department Head signature authority or \$5,000, whichever is less.)
 I attest that, to the best of my knowledge, funds are available for payment.
 _____ 8/25/2023

chris lacambra

SB 8/25/2023

Procurement Director (signature required if over Department Head signature authority or \$5,000, whichever is less.)
 I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy.
 _____ 8/25/2023

Nassau Adams

County Manager (signature required if over Department Head signature authority or \$5,000, whichever is less.)
 I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval.
 _____ 8/25/2023

SB

Clerk: *SB*
 Date: 8/28/2023


Certificate Of Completion

Envelope Id: 51C6C0ECE68443E4837BBF57EBED2172 Status: Completed
 Subject: Complete with DocuSign: TriTech Software Sytems-Software Support & Updates CM2123-AR9.pdf, CM21...
 Source Envelope:
 Document Pages: 5 Signatures: 9 Envelope Originator:
 Certificate Pages: 6 Initials: 3 Tracy Poore
 AutoNav: Enabled tpoore@nassaucountyfl.com
 Enveloped Stamping: Enabled IP Address: 50.238.237.26
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original Holder: Tracy Poore Location: DocuSign
 8/25/2023 9:40:20 AM tpoore@nassaucountyfl.com

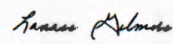
Signer Events

	Signature	Timestamp
Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/25/2023 9:52:13 AM Viewed: 8/25/2023 9:52:23 AM Signed: 8/25/2023 9:52:30 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/25/2023 9:52:31 AM Viewed: 8/25/2023 10:46:23 AM Signed: 8/25/2023 10:46:31 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		



Electronic Record and Signature Disclosure:
Not Offered via DocuSign



Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/25/2023 10:46:34 AM Viewed: 8/25/2023 11:59:57 AM Signed: 8/25/2023 12:00:13 PM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Abigail F. Jorandby ajorandby@nassaucountyfl.com Assistant County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)		Sent: 8/25/2023 12:00:14 PM Viewed: 8/25/2023 2:00:59 PM Signed: 8/25/2023 2:01:05 PM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 8/25/2023 2:01:07 PM Viewed: 8/25/2023 2:09:33 PM Signed: 8/25/2023 2:09:41 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 8/25/2023 2:09:42 PM Viewed: 8/25/2023 3:17:47 PM Signed: 8/25/2023 3:17:54 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Clerk Finance received boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 8/25/2023 3:17:56 PM Viewed: 8/28/2023 11:19:00 AM Signed: 8/28/2023 11:19:12 AM
Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None)		Sent: 8/28/2023 11:19:13 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Heather Lunt hlunt@nassaucountyfl.com Billing Supervisor Nassau BOCC Security Level: Email, Account Authentication (None)		Sent: 8/28/2023 11:19:14 AM Viewed: 8/28/2023 11:29:02 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	8/25/2023 9:52:13 AM
Certified Delivered	Security Checked	8/28/2023 11:19:00 AM
Signing Complete	Security Checked	8/28/2023 11:19:12 AM
Completed	Security Checked	8/28/2023 11:19:14 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.